Creating an I-Share Account

This handout will show you how to create an I-Share account. You can use your I-Share account to check out books from other libraries.

1. Go to I-Share:
   - On the library homepage at www.dom.edu/library, click the “I-Share Account” link (located under “Quick Links”).
   - On the I-Share login page, click “Create New Account.”

2. Create your account:
   - Fill in your basic information: first name, last name, and email address, then pick a username and password.
   - Fill in your library account information: enter the 14-digit barcode number on your ID card and the last name on your library account, and choose Dominican from the list of libraries.
   - If you get any errors, try reentering your barcode. If you still can’t create your I-Share account, call the Circulation Department at (708) 524-6876.

3. Start using I-Share:
   - Once you request a book, you can check its status or cancel a request by going to “Your Account” while logged into I-Share.
   - Books can be renewed up to three times.
   - Return books at Rebecca Crown Library or any other I-Share library.

Need more help?
- Chat: www.dom.edu/library
- Call: (708) 524-6875
- E-mail: reference@dom.edu
- Visit the library